

TERMS & CONDITIONS

The building and facilities are owned by Seneca Property 101E Ltd., and any reference to The Venue incorporates Seneca Property 101E Ltd. and the brand name of 49 Piccadilly. The hired area may also be referred to as The Facility.

Charges and Payment

1 Payment is made prior to the event and can be made by credit or debit card, bank transfer or by Direct Debit. If a credit account is accepted payment can be made by BACS transfer or Direct Debit and is due up to 30 days after the date of the invoice.

2 In the event of the payment becoming overdue, interest at 4% per annum above base rate will be added to the account.

3 In the event the Client makes significant changes to the programme or number of delegates this may result in amendments to the applicable rates charged.

4 Prices quoted will be subject to VAT at the prevailing rate.

Confirmation

1 All bookings will be considered provisional until the contract is signed and returned. A booking form returned by email is confirmed.

2 The contract must be returned by the client and received by 49 Piccadilly within 5 working days of the date of issue, or if such time is not available prior to the date of arrival, within a maximum of 48 hours. If 49 Piccadilly does not receive the contract within the period, 49 Piccadilly reserve the right to release the provisional booking and re-let the facility.

3 Final numbers must be notified to 49 Piccadilly at least 3 working days before the event and such notification to be in writing or by email.

Cancellation by The Client

Any cancellation or postponements must be notified in writing as soon as possible. In the event of cancellation, every effort will be made to re-let the facility. Charges for cancellation are as follows: -

0-1 days 100% of all charges

2-5 days 50% of room, food and equipment hire

6-10 days 25% of room and equipment hire

11-14 days 10% of room and equipment hire

15+ days No charge

Cancellation by 49 Piccadilly

49 Piccadilly may cancel a booking at any time: -

1 if the booking might, in the opinion of 49 Piccadilly prejudice 49 Piccadilly's reputation.

2 if the client is more than 30 days in arrears for a previous account.

3 if 49 Piccadilly becomes aware of an adverse situation in the client's financial position.

Booking Availability

The rooms are available within the following hours: -

8.00am to 12.30pm Morning

1.30pm to 5.30pm Afternoon

8.00am to 5.30pm Day

These times may be varied according to availability and prior arrangement.

General

1 Should any of the delegates be unable to correct any aspect of poor behaviour or activities unacceptable to 49 Piccadilly, then 49 Piccadilly reserves the right to terminate the client's visit. The Manager's decision is final.

2 The costs of repairing any damage caused to the property, contents or grounds by any one of the client's guests must be reimbursed to 49 Piccadilly by the client.

3 No wines, spirits or foods may be brought into and consumed within the building. The client accepts that 49 Piccadilly does not take any responsibility for the safety of food taken from the premises and understands the risk in the incorrect storage of any food.

4 49 Piccadilly will not be liable for any failure to provide or delay in providing facilities, services, food or beverages as a result of events outside its control.

5 The client is responsible for all matters of health and safety within hired areas during the client's visit. If the client becomes aware of any dangerous or potentially dangerous situations within or external to the hired areas, these must be brought to the attention of the building management as soon as possible.

6 The client must not fix any items to the walls, floors or ceilings.

7 The client is solely responsible for any loss, damage or injury to the client's or delegate's property or anyone in the hired areas and should be adequately insured for these risks.

8 The client agrees not to engage in any illegal act within the building or by use of the services of the building, and agrees to indemnify including costs, 49 Piccadilly in the event of default.

9. 49 Piccadilly reserves the right to modify and change services at its sole discretion.

10 All Information is available in alternative formats.

11 49 Piccadilly will not assume any liability for any adverse reactions to foods consumed.